

April 1, 2009

Let's work together to create positive changes!

Circle K International District Officers and Members,

We are fast approaching the deadline to submit amendments for the 2009 CKI House of Delegates in Birmingham, Alabama. With this deadline, it is essential that we act to ensure all changes being brought forward can be discussed and considered to ensure they benefit the organization and enhance the service we do.

All amendments to the CKI Bylaws must be submitted to the International Office by June 5, 2009. Amendments submitted after this deadline will not be included in the 2009 House of Delegates order of business.

Next, collaborate with your International Board. CKI Bylaw amendments can be sponsored by more than one group. Your 2008-09 CKI International Board wants to work with all clubs and districts to ensure bylaw amendments can be considered at Birmingham.

Last, don't forget that a second document governs procedures followed by the CKI International Board. The CKI Board Policy Code can only be amended by a two-thirds (2/3) majority vote of the CKI International Board and an approval from the CKI staff. The executive committee is always open to hear suggestions and comments regarding the CKI Board Policy Code and potential amendments to this document.

Changing the world together,

Ricardo J Torres

Ricardo J Torres
2008-09 Circle K International Vice President

THE 2008-2009 CKI EXECUTIVE COMMITTEE

PRESIDENT KRISTEN REED PRESIDENT@CIRCLEK.ORG VICE PRESIDENT RICARDO TORRES VP@CIRCLEK.ORG

REPRESENTATIVE JJ SADLER SUBREGIONC@CIRCLEK.ORG REPRESENTATIVE ERIC HOTCHKISS SUBREGIONF@CIRCLEK.ORG

Amending Basics

■ CKI Bylaws

- Prepare an amendment and seek the endorsement of a club, district, or district board in good standing.
- Submit the amendment to the International Office by June 1, 2009.

■ CKI Board Policy Code

- Contact the Executive Committee of the CKI International Board to discuss concerns or suggestions about the Policy Code.
- This document may only be amended by the CKI International Board's two-thirds vote and CKI staff approval.

How to submit amendments:

CKI Bylaws

Who can amend this document?

ARTICLE 28. AMENDMENT OF BYLAWS Section 1. Vote Requirement. These Bylaws may be amended by a two-thirds (2/3) vote as deemed necessary by the voting delegates and voting delegates-at-large present and voting at any convention of Circle K International.

When does it fall into effect?

ARTICLE 28. AMENDMENT OF BYLAWS Section 2. Approval; Effective Date. No such action shall become effective until approved by the Board of Trustees of Kiwanis International.

Who can propose amendments? What is the deadline?

ARTICLE 28. AMENDMENT OF BYLAWS Section 3. General Requirements for Submission. Only Circle K clubs in good standing, Circle K districts in good standing, district boards of Circle K districts in good standing, the International Council, the CKI Board of Representatives, or the Director of Circle K International may propose amendments to these Bylaws. Proposed amendments shall be submitted in writing and be received by the Director at least sixty (60) days prior to the opening of the convention.

CKI Board Policy Code

Who can amend this document?

SECTION A. ITEM 1 POLICY CODE. Letter C. Any and all amendments to this policy code must be reviewed by the Executive Committee. All amendments shall require a two-thirds (2/3) vote of the Board for approval. Amendments must then be approved by the CKI Staff.

When do changes fall into effect?

SECTION A. ITEM 1 POLICY CODE. Letter D. All amendments to this policy code will go into effect immediately upon approval by the Kiwanis Board of Trustees, unless otherwise specified by the CKI Board. This policy code supersedes any and all previous policies and rules adopted by the Board.

What items are included in the Board Policy Code?

SECTION A. ITEM 1 POLICY CODE. Letter A. Any established procedure of the CKI Board shall be called policy and any decision by the CKI Board concerning the implementation of a policy shall be called an enactment.

SECTION A. ITEM 1 POLICY CODE. Letter B. All policies of the Board shall be contained in this policy code. This code shall in no way voids or nullifies any part of the CKI Bylaws or the Kiwanis International Policy and Procedures Code.

What's included in the documents?

CKI Bylaws

- Membership in CKI
- Chartering of Clubs
- Districts
- Regions
- Sub-regions
- Duties of officers
- Committees
- Revenue
- Finance
- Accounting

CKI Policy Code

- Service hours
- Administrative hours
- Conduct
- Alcohol, drug, prescription drugs
- Community Service Awareness Week
- Tomorrow Fund
- Large Scale Service Project
- Contests
- Recognition Programs

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